

APPLICATION FOR PRIVATE ACCOMMODATION

At The Village (Monash)

Academic Year: 2017

[Please ensure that once fully completed and signed, that this document is emailed or faxed to Cheryl vd Berg: cheryl@etchellsandyoung.co.za or fax: 086 603 5023]

SECTION 1

Full Names of Parent/Sponsor			
Full Names of Student		Who is:	MALE / FEMALE
Date of Birth of Student	(Day-Month-Year)	Nationality	
Monash SA Student Number		ID/Passport No.	
Name of Degree being studied		Year of Study	
SA Telephone number (Student)		Email address	
Please list any Chronic or serious Medical Conditions of the Student:			

I / we do hereby apply to rent the following Premises from the Owner/Landlord at Monash Village on campus at Monash South Africa, 144 Peter Road, Ruimsig, Roodepoort, Johannesburg, South Africa.

Unit type (please make with X)

1. A Bachelor Apartment in Block A & D (single occupation, non-sharing)	
2. A single room in a 2 Bedroom Apartment in Block A & D; which includes a lounge (apartment shared by 2 students)	
3. A single room in a 2 Bedroom Apartment in Block E & F; which has no lounge (apartment shared by 2 students)	

If sharing a 2 Bed Apartment, I would like to share with:

Name of student		Who is a	MALE	FEMALE	(mark with X)
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Fee structure (per Semester per Student)

	1. Bachelor Apartment	2. Room in 2 Bed (Block A-D)	3. Room in 2 Bed (Block E-F)
Rental per Semester	R29,500	R25,700	R24,250
Refundable Damages Deposit	R3,000	R3,000	R2,750
Admin Fee	R1,700	R1,700	R1,700
Total due before Occupation	R34,200	R30,400	R28,700

Payment Terms:

1. Full amount due to be paid when this application is submitted.
2. Accommodation will be allocated on a "First Fully Paid" basis.

Should this application be successful, I/we agree to the above fees and payment terms and will make the payments due directly into the Etchells & Young Trust Account and will immediately email the proof of payment to cheryl@etchellsandyoung.co.za.

ETCHELLS & YOUNG Trust Account details:

Bank: Standard Bank
 Branch: Northcliff (006305)
 Current Account Number: 201710560
 SWIFT Code: SBZAZAJ

I/we understand that I/we shall remain liable for the cash deposit fees or International Transfer fees (as charged by Standard Bank), if the payment due (or any future payment) is paid by cash into the Etchells & Young bank account.

I/we are applying and paying for (please stipulate "Semester 1", "Semester 2" or "Full Year"):

[Semester 1 is from February to June; Semester 2 is from July to November]

One semester only		Full Year (payment for full year is then required)	
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SECTION 2

DETAILS OF PARENT/SPONSOR APPLYING TO RENT THE PREMISES

(This is the person(s) who will sign the Rental Agreement and be responsible for the Rental Payment)

Full Name:					
ID/ Passport No:				(copy to be attached)	
Date of Birth:			Nationality:		
Telephone: (Home)		(Work)		(Mobile)	
Email address(es):					
Home Address <u>where you currently live</u> :					
	(proof of address to be attached)				

EMPLOYMENT DETAILS:

Self-employed: YES / NO	
Occupation:	
Current Employer:	
Contact Person at Employer:	
Contact details ☐ work phone & mobile:	

NEXT OF KIN (Must be a family member NOT staying with you):

Full Names					
ID/ Passport Number					
Relationship to you					
Contact numbers: (Mobile)		Home		Work	
Email address/es:					
Residential Address					

SECTION 3

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION:

RSA ID Document OR Passport for Parent <u>and</u> Student	
Proof of current home address, e.g. utility billing showing address (not older than 3 months)	
Proof of Student enrolment at Monash SA	

TERM AND CONDITIONS

PLEASE READ CAREFULLY BEFORE SIGNING

1. Fees charged as per Section 1 are per full Semester per Student irrespective of when the student takes occupation or when the student vacates.
2. This Application will not be considered unless accompanied by the full payment due as per Section 1 above.
3. If your Application for accommodation is successful, all money paid in terms of this application is non-refundable, irrespective of the student status or deferment, intermissions, etc with Monash SA and the full rental amount and administration fee will be applied.
4. If your Application for accommodation is not successful, all money paid besides the Admin Fee which is non-refundable, will be refunded.

Initial

5. Any payments made in terms of this application will only be accepted if the correct reference is used. The reference must be the name of the STUDENT NAME and Monash SA STUDENT NUMBER. Only EFT or Cash deposits directly into the Etchells & Young Bank Account, as specified, will be accepted.
6. Occupation will be only be granted and keys handed to the student once the following has taken place:
 - ✓ Application approved by E&Y as well as the owner.
 - ✓ Full Payment (deposit, admin fee and rental) has been made and cleared in Etchells & Young's bank account.
 - ✓ A lease agreement has been signed.
7. Etchells & Young and/or the Registered Owner of the apartment reserve the right to final approval or refusal of this application.
8. The Conduct Rules and General Conditions of Residency that apply to this accommodation must be strictly adhered to and will be annexed to the Lease Agreement. These are available at the administration offices at Monash Village.
9. Should a renewal agreement or new lease be entered into for the 2nd semester, then full payment for semester 2 must be made by 25 May. Should the payment not be made and the student is in occupation for the 1st semester, they will be required to fully vacate the property by 30 June.
10. All Damage and breakages of items in or connected to the premises will be for the Student/ Parent's account, once the student takes occupation of the apartment. The student must also keep their apartment clean and tidy at all times otherwise cleaners will be sent in to clean the apartment and this will be for the student's account. A cleaning fee, as determined by the Admin Office will also be charged at the end of each Semester.
11. Any belongings left in the apartment after the student has vacated will be donated to charity. No items will be kept in any storage.
12. All business activities, including hand-over of keys, entry inspections, exit inspections and visits to the Admin Offices must happen during business hours (Monday to Friday, 08h30 to 16h00). Please make travel arrangements accordingly. No keys may be left at the gatehouse, handed to the guards or any other party.

SIGNATURES

Signed by the APPLICANT at		on this the		day of		2016
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FULL NAME of PARENT/SPONSOR

SIGNATURE

FULL NAME of STUDENT

SIGNATURE

PLEASE FAX OR EMAIL THE FULLY COMPLETED and SIGNED APPLICATION, together with the PROOF OF PAYMENT and OTHER SUPPORTING DOCUMENTS to:

Fax number ☎ 086 603 5023

OR

email: cheryl@etchellsandyoung.co.za

FOR OFFICE USE ONLY:		APPLICATION: APPROVED / DECLINED	
IF APPROVED:			
Student Name: _____		Room Allocated: _____	
Payment Received: YES / NO	Amount Received: R _____		
Comments:			

Please complete this document so that your son, daughter or sponsored Monash Student can sign the Rental or Renewal Agreement on your behalf.

SPECIAL POWER OF ATTORNEY

I,

Full Names of Parent/Sponsor	ID/Passport No.	
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of Physical Address:

Home Address where you currently live:	

Do hereby authorise and nominate:

Full Names of Student	ID/Passport No.	
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to execute this Power of Attorney and carry out the following functions relating to the attached Application Form for Accommodation at Monash Village (Res 6) on my behalf.

- A. To sign an Etchells & Young Rental Agreement on my behalf with the Owner of the relevant property, in which my son/ daughter/ sponsored student will be residing.
- B. To sign an Etchells & Young Renewal Agreement on my behalf with the Owner of the property, if so required.
- C. To execute all terms of the above signed Rental and Renewal Agreement on my behalf.

THUS DONE and EXECUTED at _____ **on** _____ **(date)**

AS WITNESSES

1. _____
Signature of Parent/ Sponsor
2. _____

Accepted: _____
Signature of Student

Initial
